

# PCI Compliance Guidelines

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### Online Checkout (Redirected): SAQ Type A

For merchants using a third-party shopping cart that redirects customers to pay on another site.

#### Requirements:

- Every employee has a unique login to the gateway
- Passwords must be strong and updated regularly
- Never email or text full card numbers
- Never save full card information
- Shred or burn paper with card data
- Have a written security policy

#### How Basys Helps:

We partner with you to keep your setup secure and compliant. This includes:

- Domain/IP scans to catch vulnerabilities
- Hands-on PCI guidance, education and reminders

### Online Checkout (On Your Website): SAQ Type A-EP

*For merchants accepting payments directly on their website (no redirect).*

#### Requirements:

- All SAQ A requirements (see above), plus:
- Firewall and antivirus software must be installed and regularly updated

## **How Basys Helps:**

You'll get all the same support as SAQ A, plus Shopping Cart Monitor (SCM) scans to detect risks in checkout scripts to protect your hosted checkout.

### **Terminal Using Phone Line or Cellular: SAQ Type B**

*For merchants using standalone payment terminals that connect via phone line or wireless.*

#### **Requirements:**

- Don't send or store full card numbers
- Show only the last 4 digits on receipts
- Keep the terminal behind a counter or on a secure desk
- Shred or burn card data
- Have a written security policy

## **How Basys Helps:**

We walk you through your PCI questionnaire and provide clear, ongoing support—so you're never left guessing.

### **Terminal Using Internet: SAQ Type B-IP**

#### **(SAQ Type B-IP)**

*For merchants using internet-connected payment terminals.*

#### **Requirements:**

- All SAQ B requirements (see above), plus:
- Firewall and antivirus must be installed and updated regularly

## **How Basys Helps:**

We'll scan your network to identify and fix any security gaps—plus offer all the support you need to stay compliant.

### **Virtual Terminal (No Card Reader): SAQ Type C-VT**

*For merchants entering card info manually via a secure web-based portal.*

#### **Requirements:**

- Unique logins and strong passwords
- No card info via email or text
- Don't store full card data
- No downloading games, music, or videos on the same computer
- Shred or burn receipts with card info
- Firewall/antivirus must be installed and kept current
- Written security policy is required

#### **How Basys Helps:**

We make PCI compliance easier with step-by-step help and education tailored to your setup.

### **Virtual Terminal with Card Reader: SAQ Type C**

*For merchants using a computer and a physical card swiper/terminal.*

#### **Requirements:**

- All SAQ C-VT requirements

#### **How Basys Helps:**

Our team helps you meet both software and hardware-related compliance requirements with ease.

### **Fully Encrypted Terminals (P2PE): SAQ Type P2PE**

*For merchants using only PCI-validated, fully encrypted payment terminals.*

**Requirements:**

- Don't send or store full card data
- Shred or burn any physical card data
- Have a written security policy

**How Basys Helps:**

We'll help you complete your self-assessment and stay up to date with evolving PCI standards—without the hassle.

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